

SIC Meeting Minutes



Cotton Belt Elementary SIC Meeting Minutes

**Thursday, November 30, 2023
School Media Center
York, SC**

SIC members present: Megan Hoyt (Principal), Delandris Jones (Chair), Ashleigh Erb (Vice Chair) Virginia Jablonski (Secretary), and Christal Black

Absent: Heather Montgomery (Assistant Principal), Shelly Oliver, and Beth White

The meeting began at 5:00 pm with Delandris Jones.

- I. Welcome and Introductions by Mrs. Hoyt and Mr. Jones
- II. November 2 minutes were approved unanimously.
- III. Bylaws were approved unanimously.
- IV. Principal's Report
 - A. W.O.O.P Update
 1. A teacher survey was sent out regarding "Stretch Goals" in preparation for second-semester professional development (PD).
 2. The next Learning Walk has been set for December 19th. Principals will be visiting classrooms at CBES.
 - B. Focused Grade Level Plans Update
 1. Professional Learning Plan is underway
 - (1) There will be three focus areas for PD, and the PD will be facilitated by those who specialize in that area. The three areas of focus will be:
 - (a) Quality Instruction and using best practices to reach all levels of the student community.
 - (b) Learning to implement the H.O.T.S. (Higher Order Thinking Skills) method for quality questioning in the classroom.
 - (c) Listen & Learn
 - C. Growth Celebration Update
 1. The date and time of the celebration have been set for January 19th at 1 p.m.
 2. The flyer has been released. (Mr. Jones requested a Spanish version to be included as well).
 3. This will be a community-wide event. A drumline will lead the parade and each student will have some sort of personal achievement that they will get to showcase in the parade.
 4. The preparation of the sign, shirt, etc. will be a family activity, and the family will be given the achievement the student will be showcasing. All students will have something to celebrate.
 - D. Instructional Learning Walks Update
 1. Professional Development for the second semester will focus on making sure the level of rigor is being reached by the educators.

2. There will be a focus on what the standards are asking and what can be done to get students to move toward mastery of these standards.
3. Educators will begin looking at the new upcoming ELA and Math standards in preparation for the 2024-25 school year. The new ELA standards are being implemented in Fall 2024. There will be no bridge year for math so the new standards will begin Fall 2025.
4. Goals will be set to work towards Mastery, focusing on process and quality over product.

V. School Report Card Focus Areas:

A. Strategies for Improvement

1. Basic Tier 1 Instruction (DOK 1-3)
2. Focusing on quality over product
3. Using benchmark data dives to see where students are performing and then determining how to move them toward mastery across the standards

VI. SIC Focus Areas:

A. Recap of Report Card Data

1. Teachers have discussed scores and developed goals based on data.
2. The CBES is open to change to improve the overall scores in all categories.

B. Removing Barriers Proposal

1. To remove educational barriers and to bridge the home-school connection, the SIC intends to provide parent-friendly opportunities to explore and engage with the SC learning standards through practical, hands-on learning sessions as well as valuable take-home information. Items addressed will include but are not limited to, specific academic skills and strategies, an understanding of content, and an introduction to educational vocabulary and acronyms.

Parent/Cub University

a) January: Math Focus-

- (1) Approximate Time: 5:30-7:00 p.m.
- (2) The exact date needs to be determined
- (3) Desire to offer a bilingual session to be inclusive of our Hispanic community
- (4) Provide dinner
- (5) Looking at doing a station rotation and/or break-out groups to provide parents with skills and strategies to better assist their child(ren) in learning at home

b) February: Literacy Focus

- (1) Time and date TBD
- (2) Offer a bilingual session or break-out group

c) March: Science Focus:

- (1) Duke's Energy will be hosting like they did this past school year (2022-2023)

d) April: Test Strategies for Math and Literacy

- (1) Assist parents with what they can be doing at home to make sure their child(ren) is/are ready for a successful testing implementation.

2. Action Items:

- a) Dates and times TBD
- b) Committees and organizations will need to begin taking shape to allow for plenty of planning time

VII. Announcements:

- A. Mr. Jones will work on dates with Mrs. Hoyt for the upcoming Cub University events.
- B. Once dates are determined, the SIC will work toward subcommittees and determine who is interested in being part of the subcommittees.

VIII. Meeting Adjourned at 6:00 p.m.